

Faculty Promotion Review Regulations of Department of Electrical Engineering, Yuan Ze University

Amended by the 1st Department Affairs Meeting, Academic Year 2024, on March 24, 2025
Amended by the 7th Department Faculty Evaluation Committee Meeting, Academic Year 2024, on April 22, 2025
Amended by the 7th Faculty Evaluation Committee Meeting of the College, Academic Year 2024, on April 22, 2025
Approved by the 7th Faculty Evaluation Committee of School, Academic Year 2024, on May 14, 2025

Article 1: These regulations are established in accordance with the University's "Regulations for Evaluation of Faculty Promotion." Matters not covered herein shall be handled in accordance with the relevant regulations of the Ministry of Education and the University.

Article 2: Application for Promotion

1. Faculty promotion must be recommended and approved by the Department Faculty Evaluation Committee.
2. Faculty members who meet the University's service years and qualification requirements are eligible to apply for promotion..
3. Applicants must prepare relevant documents and representative works as required by the University's "Guidelines for External Review of Faculty Promotion" and submit the application to their respective division (group). Upon approval, the application shall be forwarded to the Department Faculty Evaluation Committee for review.
4. There is no limit to the number of representative works submitted for review.

Article 3: Review Items, Criteria, and Procedures

1. Review items include teaching, research (applicants may choose one of the following categories: academic, technological R&D, or teaching practice research), and counseling/service.
2. Evaluation of teaching and counseling/service shall follow the items stipulated in the University's "Assessment Guidelines for Teaching and Counseling/Service Performance."
3. The Department Faculty Evaluation Committee shall conduct the review based on the assessments of each division's review meeting for teaching, research, and counseling/service. The committee shall adopt the division's scoring results. According to the University's "Faculty Promotion Review Regulations," applicants must pass the evaluation in all three aspects—teaching, research, and counseling/service—before being forwarded to the College Faculty Evaluation Committee.
4. No lower-rank faculty may review higher-rank promotion cases. When the Department Chair is the applicant, a professor-level committee member shall be appointed as convener in their place.

Article 4: Recommendation Process: Upon completion of the review, the Department Faculty Evaluation Committee shall submit the recommended candidates to the College Faculty Evaluation Committee. The submission must include:

1. The evaluation results of teaching, counseling, and service performance; and
2. The meeting minutes of the Department Faculty Evaluation Committee

Article 5: Appeal Process

Applicants who consider the review process or results inappropriate may file an appeal in accordance with the University's "Regulations for the Organization and Arbitration of the Faculty Plea and Arbitration Committee".

Article 6: These regulations shall be implemented upon approval by both the Department Faculty Evaluation Committee and the Department Affairs Meeting, and final approval by the College and University Faculty Evaluation Committees. The same procedure applies for any amendments.